



822 West Liberty, Sumter, South Carolina 29151 \* 1-800-688-4748 \* 1-803-436-2640 \* Fax: 1-803-436-2652

### City of Sumter Aquatics Center Reservation

The City of Sumter welcomes you to The City of Sumter Aquatics Center. The Aquatics Center is available for the public to enjoy. In reserving the center, the following conditions must be agreed upon:

- Certified Pool Operator: Peggy Kubala Number 774-3998
- All persons will be required to take a shower before entering the pool
- Swimsuits are required for admission to the pool
- No cutoffs, blue jeans, or long pants will be allowed
- All suits must have a lining in them
- Street clothes, shorts, t-shirts, bras or underwear are not acceptable swim attire. Swimmers must wear a bona fide swim suit
- No bandanas or do-rags allowed in the pool
- Admission to the pool is refused to all persons having a contagious disease or lesion that has not healed. Persons with corn plaster, bunion pads, adhesive tape, rubber bandages, etc, or other bandages of any kind will not be admitted
- No solo swimming
- No running, boisterous or rough play
- No person under the influence of alcohol or drugs will be admitted to the pool
- No profanity or horseplay will be allowed
- No spitting or blowing nose in the pool
- Persons with skin, eye, ear or nasal infections prohibited
- No animals or pets are allowed in the pool complex
- No glass allowed in or around the pool complex
- Food and drinks are not allowed on pool deck or near pool.
- No small children allowed in the pool without proper supervision
- Floatation devices other than Coast Guard approved Type I, II, or III with head pillow life jackets are prohibited.
- No coolers allowed in pool complex.
- Keep lawn chairs and other equipment six feet away from the water and pool edge.
- No mask fins or snorkels (goggles that cover eyes only are allowed)
- Open swim is from 12 a.m. to 5 p.m. Tuesday – Friday, 11:00 a.m. to 5:00 p.m. on Saturday and 2:00 p.m. to 6:00 p.m. on Sunday.
- The maximum number of swimmers allowed in the pool is 300.
- A first aid kit is located in the office.
- An emergency phone is located in the office.
- Obey lifeguards at all times for your safety.
- Picnic tables will **NOT** be moved without prior permission
- The complex and surrounding area will be left clean as found
- **All** trash will be put in the roll-a-way carts
- All external structures must have prior approval
- Rental Hours begin when set up begins and run continuously until complex is completely vacated. ***The Aquatics Center and premises are to be cleared no later than 11:00 pm***
- Tape, ribbon or soft wire may be used in decorating and must be removed prior to departing. **TACKS, STAPLES OR NAILS ARE NOT ALLOWED**
- **NO** pets, bicycles, fireworks, and skateboarding
- Lessee of the complex is accountable for observance of the above conditions and conduct of guests with consideration to the surrounding residential area
- Four (4) adult chaperones are required for all events given for teenagers.
- The City of Sumter reserves the right to refuse any event or bring an event to a close if rules are not followed.
- Not responsible for items left after an event.

- **NO ALCOHOLIC BEVERAGES ALLOWED** on the premises, inside complex or in parking lot of complex!
- **A deposit must be made to secure a date for the event.** If the event is cancelled, a two week notice is required and the deposit is non-refundable; however, one other date can be chosen within sixty (60) days from date of cancellation *based on availability.*

I \_\_\_\_\_ HAVE READ AND AGREE TO THE ABOVE CONDITIONS FOR THE USE OF AQUATICS CENTER WITH THE UNDERSTANDING OF COMPLETE RESPONSIBILITY OF ADHERENCE TO THE RULES.

### Fee Schedule:

**Saturday 6:00pm – 11:00pm**

**\*Entire facility including Life Guards**

**\$50.00 per hour with a minimum of three hours**

The Management of the Aquatics Center reserves the right to require the Lessee to provide safety/security personnel during the lease period for a party of 150 to the maximum 300. The safety/security personnel will be required to be present 30 minutes before the building is open to the public until at least 30 minutes after the program is completed. The safety/security personnel must be off-duty uniformed Sumter Police Officers. The visitor's center personnel will make all arrangements to secure the required personnel for the safety/security force. I understand the requirement to have Sumter off-duty police officers to act as safety/security personnel during the lease period. ***I understand that if I have not secured an off-duty uniformed officer then the Aquatics Center will refuse entry of additional patrons above 150.***

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_ (Person responsible for use)

**A Deposit of \$100 is required for all events. \* The Deposit is refundable if all conditions of this agreement are met. Payment in full is required two weeks prior to the event date or subject to cancellation. Payment must be cash or credit card if scheduling and paying for an event in less than two weeks of event date.**

### Request for Reservation

#### **Aquatics Center**

\_\_\_\_\_ Hours @ \$50.00 per hour (min. 3 hours) \$\_\_\_\_\_ +\$100 Deposit

\_\_\_\_\_ Number of people in party

Security Fee: \$20 per hour for (1) officer **(150 people to Maximum 300)**

Number Of Officers Needed: \_\_\_\_\_

Hours Needed: \_\_\_\_\_

**Total Cost For Security: \$\_\_\_\_\_** (Security Officer Fee's Must Be Paid With Separate Money Orders)

**Event hours:** \_\_\_\_\_ -- \_\_\_\_\_  
Begin End

**Total cost for this reservation: \$\_\_\_\_\_**

**Payment due date:** \_\_\_\_\_

**Please check if you will be using any of the follow:**

\_\_\_\_\_ Outdoor cooking equipment \_\_\_\_\_ Relocation of Tables

## RENTAL APPLICATION

City of Sumter Aquatics Center

(ALL QUESTIONS MUST BE ANSWERED)

Today's Date: \_\_\_\_\_ Event Date Requested: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Organization Phone: \_\_\_\_\_

Name of Person Responsible for Use: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Event Coordinator: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Night Phone: \_\_\_\_\_

Name of Person Responsible for Payment (If same as above please write same):

Name:

\_\_\_\_\_

Address:

\_\_\_\_\_

Phone: \_\_\_\_\_

Type/Details of Event:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Number of Attendees: \_\_\_\_\_

Any guests in excess of the number stated on the signed contract may result in immediate termination of the event and forfeiture of the security deposit. \_\_\_\_\_ (initials)

**FINAL REQUEST FOR RESERVATION  
City of Sumter Aquatics Center**

I have read the conditions for the use of the City of Sumter Aquatics Center and agree to see that all regulations are strictly adhered to and carried out. I am aware that violations of the regulations will result in vacating the premises immediately and/or not using the facility in the future.

\_\_\_\_\_  
Signature of Renter

\_\_\_\_\_  
Please Print Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Visitors Center Staff

\_\_\_\_\_  
Date

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**For Office Use and Refund Approvals:**

**Deposit:** \_\_\_\_\_ **Check#:** \_\_\_\_\_ **Credit Card#:** \_\_\_\_\_

**Exp. Date:** \_\_\_\_\_ **VIN#:** \_\_\_\_\_

**Deposit Paid By:** \_\_\_\_\_

**Payment Paid By:** \_\_\_\_\_

**Balance Due:** \_\_\_\_\_

**Total Paid:** \_\_\_\_\_

**Deposit Received:** \_\_\_\_\_

**Rental Fee Received:** \_\_\_\_\_

\_\_\_\_\_  
**Deposit: 110-0000-228.25-40**

\_\_\_\_\_  
**Rent: 110-0000-345.25-40**

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**The Aquatics Center has been inspected and deposit may be refunded.**

\_\_\_\_\_  
**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_ **Event date:** \_\_\_\_\_

**The Aquatics Center has been inspected and conditions agreed upon have not been met. The deposit may not be refunded. Listed below are the conditions found after the event.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**Event Information for Refunds**

**Name for Check to be made out to:** \_\_\_\_\_

**Address:** \_\_\_\_\_